

Date:

To  
The Controller of the Examinations  
Chaitanya (Deemed to be University)  
Kishanpura, Hanamkonda-T.S.

Sir,

**Sub:** Submission of Ph.D., the thesis for evaluation – Req-Reg.

I, the undersigned submit Ph.D., thesis in the required format for your kind perusal.

<b>Name of the Research Scholar (<i>In capital</i>) (as per Pre-Ph.D. Memo)</b>			
<b>Registration .No /Admission No</b>			
<b>Father Name</b>			
<b>Mother Name</b>			
<b>Date of Birth</b>			
<b>Mobile No.</b>		<b>Social Category</b>	
<b>Faculty</b>		<b>Department</b>	
<b>Name of the Supervisor</b>			
<b>Academic Year of Admission</b>		<input type="checkbox"/> Full time <input type="checkbox"/> Part-time	
<b>Pre Ph.D.-Passing Month &amp; Year</b>			
<b>Date of Research Design Seminar(RDS)</b>			
<b>Date of Pre-Submission Seminar (PSS)</b>			
<b>Date of Submission of thesis</b>			
<b>Submitting thesis within prescribed time</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No (If no, attach Extension order)	
<b>Title of the Thesis</b>			

**Following Enclosures are attached for your reference**

1. Ph.D. Admission Order
2. Joining Report
3. Pre-Ph.D. Memo
- 4 Research Papers (*Attested by the Supervisor, Head & Dean*)
5. Abstract (*Soft Copy Pdf & Hard Copy in 4 Booklets*)
6. Thesis (*Soft Copy Pdf & Hard Copy in 4 Books*)
7. No Due Certificate from Accounts Dept.

8. Plagiarism Report

9. Thesis Submission fee Receipt for **Rs 30000/-**

  

**Account Details: Name: Registrar of Chaitanya (Deemed to be University)  
No: 501000348193909 IFSC Code: HDFC0000375, Branch: Hanamkonda**

I request your kind authority to arrange to evaluate my Ph.D., thesis

With Regards,

Yours Sincerely,

**Sig. of the Scholar**

**Sig. of the Supervisor**

**Sig. of the Head**

**Sig. of the Chairperson BoS**

**Sig. of the Dean, Faculty**

**Sig. of the Dean, Research & Development**